

**FILED**

**MAR 17 2020** *W*

STATE BAR COURT  
CLERK'S OFFICE  
LOS ANGELES

**GEN 20-02**

**IN THE STATE BAR COURT**

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**ORDER RE ELECTRONIC SUBMISSIONS**

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Beginning March 17, 2020, the State Bar closed its offices in San Francisco and Los Angeles to the public. The State Bar has taken this measure out of an abundance of caution and in an effort to protect staff and the community due to the COVID-19 pandemic. Consequently, the State Bar Court filing window and the courtrooms are closed to the public, effective March 17, 2020 through Monday, April 6, 2020.

In order to continue to conduct essential State Bar Court business during the emergency closure to the public, the State Bar Court will accept electronic submission of pleadings, as defined in Rules of Procedure of the State Bar, rule 5.4(41), as well as Early Neutral Evaluation Conference (ENEC) and settlement-related documents. These documents must be submitted with a copy of an original signature and must otherwise satisfy the requirements of State Bar Court Rules of Practice, rule 1110. Exhibit(s) provided in support of any submission should be clearly designated by letter (e.g., Exhibit A, Exhibit B) and electronically submitted with the filing. Trial exhibits, however, may not be electronically submitted and must be submitted by hard copy (U.S. or other mail) pursuant to current rules.

A party may submit a filing or ENEC/settlement-related documents electronically by

emailing the judge's courtroom:

- Review Department, Courtroom A: [ctroomA@calbar.ca.gov](mailto:ctroomA@calbar.ca.gov)
- Judge Yvette D. Roland, Courtroom B: [ctroomB@calbar.ca.gov](mailto:ctroomB@calbar.ca.gov)
- Judge Pro Tem Rebecca Rosenberg, Courtroom B: [ctroomB@calbar.ca.gov](mailto:ctroomB@calbar.ca.gov)
- Judge Dennis G. Saab, Courtroom C: [ctroomC@calbar.ca.gov](mailto:ctroomC@calbar.ca.gov)
- Judge Cynthia Valenzuela, Courtroom D: [ctroomD@calbar.ca.gov](mailto:ctroomD@calbar.ca.gov)
- Judge Manjari Chawla, Courtroom 1: [ctroom1@calbar.ca.gov](mailto:ctroom1@calbar.ca.gov)
- Judge Phong Wang, Courtroom 2: [ctroom2@calbar.ca.gov](mailto:ctroom2@calbar.ca.gov)

Acceptance of electronic submissions will remain in place until further order.

IT IS SO ORDERED.



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Catherine D. Purcell  
Presiding Judge